

# SWEPSTONE PARISH COUNCIL

## Parish Council Meeting Minutes

**Held at: Swebstone Church Hall**

**Date: Wednesday 20<sup>th</sup> November 2019 at 8.00pm**

**Present**                      *Councillors:* B Sumner, N Makin, A Milner  
*Chairman:* C Robinson  
*Parish Clerk:* Annie Callingham  
*No. of Parishioners Present:* x 3  
2 x PCSO

**317/2019                      APOLOGIES FOR ABSENCE**

Councillor Cook

**318/2019                      LOCAL POLICING REPORT**

There have been no reported crimes in the parish since the last meeting, however the PCSO team made us aware that tool theft continues to be a priority in rural areas and to remain diligent.

Scrambler bikes seem to still have a presence in our villages, and the parish council have sourced the necessary signage, which means that any bikes going past the notices have committed an offence.

From March 2020, our local police team will be based back at Coalville, rather than their current locations of Loughborough and Beaumont Leys, meaning a more frequent presence for support.

PCSO shared the "Neighbourhood Link" facility. This is the community messaging system for Leicester, Leicestershire and Rutland.

It's aim is to keep residents of Leicester, Leicestershire and Rutland informed and up to date with news on appeals, events and crime prevention advice as well as information on policing matters that affect our area.

Registration is free, and users just need to use the simple sign up feature on the home page. Once users have verified their account by responding to the verification e-mail, those users would have instant access to the Neighbourhood Link.

**RESOLVED:**

Clerk to update parishioners in the newsletter

**319/2019                      PUBLIC PARTICIPATION**

Questions were asked about the food recycling trial within the parish. Discussions and clarifications were sought between parishioners.

**320/2019                      DECLARATIONS OF INTEREST**

Councillors were reminded of their duty to declare any personal or prejudicial interests – none were declared.

**321/2019**

**MINUTES**

The minutes of the meeting held in October were agreed as a true and correct record of the meeting and no further matters or new decisions have arisen since.

**322/2019**

**MATTERS ARISING FROM THE MINUTES**

None

**323/2019**

**TERRACYCLING**

Council heard from a parishioner who is interested to share and discuss the potential Terracycling recycling facility within the parish.

Terracycling is a company that recycles the waste that is difficult to recycle and therefore that other companies don't want to take such as crisp packets, dental waste such as floss, toothpaste and brushes etc. Options were heard about whether to create a drop off point in the parish, or to inform parishioners on how to collect everything for a drop off point in the wider district.

The parish council asked for a clearer understanding of how the council could support it; how it would be funded, managed and a revenue reaped.

**RESOLVED:**

Parishioner to decide on the exact recycling stream that she believes would be suited to the parish, and how it would be managed. Parishioner to return with an exact and precise proposal.

**324/2019**

**CORRESPONDENCE**

None were received.

**325/2019**

**MONTHLY PROGRESS REPORT**

This was reviewed and update accordingly. Key points to note are that:

- The appellant for Aylesbury Gardens appealed for leave to appeal to the Court of Appeal in June, and NWLDC Solicitors have still not heard anymore from the courts on this.
- Parish survey results, events planning, landscaping in the parish and VE Day celebrations to go on a separate meeting between councillors. Final plans will be presented at an open meeting for consideration and approval.
- Andrew Poole (PROW Inspector for LCC) who has acknowledged some of the areas as he was already aware. Other areas have been added to his caseload and is 10th-15th on his list.
- Tree work on "at risk" trees on the Wraggy to commence early December.
- Clerk to order an extra "Main Street" free standing sign for Swepstone.
- Parish Survey winner was drawn and clerk to coordinate vouchers.
- Empty houses are still being investigated by NWLDC – 11, School Lane, Newton Burgoland and 11, Newton Road, Swepstone.
- Following the extra trees suggestion from a parishioner, the Clerk shared findings from LCC and The Woodlands Trust. The Council agreed to purchase

extra trees separately to enhance specific areas. Due to the complexity of planting trees in his suggested locations, Clerk to update parishioner but explain that the parish are looking to purchase extra trees.

- Heineken have updated us that they are on track with their recruitment of new landlords
- Clerk shared that there has been a problem getting in touch with the contractor who has planned to put the light in the swap stop library.
- Clerk asked for permission to investigate the faulty parish printer.

**RESOLVED:**

- Update the progress report and circulate to Councillors
- Cascade relevant information on the newsletter
- Clerk to deliver meal vouchers
- Clerk to coordinate a separate planning meeting with the Councillors.
- Clerk to ask LCC to visit Main Street Swepstone to suggest which traffic calming intervention would suit best.
- Clerk to communicate to parishioner regarding tree suggestions
- Councillor Robinson to pursue contractor in the first instance
- Clerk to take printer to PC World to understand the options.

**326/2019      ACCOUNTS FOR PAYMENT**

The Clerk updated the council of the current bank balance. The Council agreed to pay the following invoices:

- Clerks Expenses
- Councillor Training
- Green Shoots Bulbs
- Newsletter Printing
- 2 x Planter expenses

**RESOLVED:** Clerk to pay these invoices on-line, and update finances.

**327/2019      PLANNING MATTERS**

None received

**328/2019      PARISH PLANNING**

The council considered the financial proposal from a company called RMS offering a bespoke service to help parishes produce a comprehensive parish plan.

It was unanimously agreed that the costs were unjustifiable in light of the fact that the parish council have the survey results to allow a planning and budget meeting and proposal without any extra support.

**RESOLVED:**

Clerk to inform Rachel at RMS that Swepstone Parish Council will not be taking this opportunity.

**329/2019      VE GRANT**

The council were asked to consider using the £250 grant from NWLDC to celebrate VE celebrations on 8 – 10 May 2020. It was decided to be discussed at the overall planning and budget meeting for 2020.

**RESOLVED:** To go on a separate meeting between councillors, under the agenda item “Parish Events 2020”. Final plans will be presented at an open meeting for consideration and approval.

**340/2019      ACTIONS FOLLOWING THE PARISH SURVEY**

Following the ideas from the parish survey, this will be a formal agenda item on the above-mentioned separate meeting between councillors and presented at an open meeting.

**RESOLVED:** To go on a separate meeting between councillors, under the agenda item “Parish Events 2020”. Final plans will be presented at an open meeting for consideration and approval.

**341/2019      NEXT STEPS FOLLOWING JUNCTION 11 - JLR APPROVAL**

The council discussed whether to use the traffic monitoring “grey box” from our PCSO before, during and after the development to demonstrate a need for traffic calming measures to Leicestershire County Council. As our parish isn’t affected directly by the JLR development, we cannot take advantage of any 106 money. Therefore, it was also discussed whether a separate traffic calming provision budget for the parish.

**RESOLVED:** To be put on the December meeting for consideration when all the council are present.

**342/2019      CHRISTMAS IN THE PARISH**

Date agreed at 1<sup>st</sup> December 2019 at 5:00pm All the necessary jobs were clarified: Councillor Robinson has organise the church bells to be rung, Councillor Sumner updated the council on who had been chosen to push the plunger and was authorised to purchase refreshments, Councillor Milner confirmed that the firework had been purchased and Roger Smith confirmed that the plunger had been prepared.

Councillor Sumner explained her progress with sourcing a Christmas tree for each village.

**RESOLVED:** Councillor Sumner to purchase refreshments and source the Christmas trees.

**343/2019      REPORTS FROM COUNCILLORS**

An overview of the Clerk’s appraisal was given by Councillor Milner, and approval of a move in wages to Band 11.

December meeting was decided to move forward a week to 11<sup>th</sup> December in order to have a full complement of councillors.

**RESOLVED:** Clerk to update standing order for wages with HSBC, and to check that Newton Burgoland congregation Church is available for the new December date.

**344/2019 ITEMS FOR NEXT AGENDA**

- Traffic Calming Budget
- 2020 Meeting dates

**FUTURE DIARY DATES FOR 2019: -**

11<sup>th</sup> December - Newton Burgoland