

# SWEPSTONE PARISH COUNCIL

## Parish Council Meeting Minutes

**Held at:** Via Zoom Video Conference due to Coronavirus Lockdown

**Date:** Wednesday 18<sup>th</sup> November at 8.00pm

**Present**                      *Councillors:* B Sumner, N Makin, A Milner, P Cook  
*Chairman:* C Robinson  
*Parish Clerk:* Annie Callingham  
*County Cllr Dan Harrison*  
*First Responder – Anthony Parkes*

**472/2020                      APOLOGIES FOR ABSENCE**

None

**473/2020                      LOCAL POLICING REPORT**

Clerk shared that there have been three reported incidents in the parish over the last 30 days:

20/10/20— Swebstone Rd, Swebstone  
Theft of electrical fencing

01/11/20—Shackerstone Lane, Newton Burgoland  
Dog dangerously out of control in a public place.

05-06/11/10 Church Street, Swebstone  
Vehicle crime – Land Rover stripped of parts

**474/2020                      PUBLIC PARTICIPATION**

Our Community First Responder gave an update on how Coronavirus had affected their role. Reassuringly, the CFR role has been “business as usual” during the pandemic, with the addition of more PPE and working within the government guidelines.

Anthony happy for his details to be published in the Newsletter should anyone have any questions.

The Council heard from County Councillor Dan Harrison about the possibility of average speed cameras on Main Street Swebstone. The outstanding statistics needed are currently with LCC and cannot be obtained via the police.

**RESOLVED:** Clerk to publish the first responder update in the November Newsletter and continue with collecting information for the average speed camera bid.

**475/2020                      DECLARATIONS OF INTEREST**

Councillors were reminded of their duty to declare any personal or prejudicial interests – none were declared.

**476/2020**

### **MINUTES**

The minutes of the meeting held on October 2020 were agreed as a true and correct record of the meeting and no further matters or new decisions have arisen since. Signature from Chair unable to be gained at this time.

**477/2020**

### **MATTERS ARISING FROM THE MINUTES**

None

**478/2020**

### **CORRESPONDENCE**

One correspondent asked the Council to consider the footpath consultation notices in Newton Burgoland, and to offer to clean the Newton Burgoland Notice board.

Councillors confirmed that the footpath consultation had already taken place, the diversion order granted as part of the existing planning permission and that the notices were part of the formal process. There was nothing the councillors could comment on.

Councillors were happy to accept the kind gesture of notice board cleaning and agreed to put some maps of walks in the area for walkers to make the notice boards more interesting.

**RESOLVED:** Clerk to inform the council decision back to the resident and to pass the notice board key over. Councillor Milner offered to source and laminate OS maps for both boards in the parish.

**479/2020**

### **MONTHLY PROGRESS REPORT**

This was reviewed and update accordingly. Key points to note are that:

- Aylesbury Gardens - The High Court has granted permission to hear the appeal of the planning inspector's decision. However, Cllr Makin raised a very recently decided case which may act as a precedent to counter any appeal heard by the High Court – clerk to liaise with NWLDC to ensure they are aware of this new development.
- Clerk to complete collecting information for average speed camera in Sweptstone and pass to LCC
- Speed Indication Devices – The council are considering upgrading the older 2 x SIDS so that all 4 in the parish have the faces on as these seem more effective.
- Dog poo signs for the parish have arrived and will be placed in Newton following requests. Clerk to ask for Sweptstone locations as none came forward after the last newsletter.
- Fly-tipping - Snarestone Road layby has been raised as a fly tipping hotspot, and LCC will be extending the verge further forward to close this as a deterrent for fly tippers. ON THE LCC SCHEDULE OF WORK
- Possibility of LCC running a school bus system to reduce congestion and speeding traffic is still be looked into by the school.
- Planning breaches submitted haven't been concluded yet
- 30 mph signs in Sweptstone to be moved by LCC
- Empty house is still being investigated by NWLDC – 11, School Lane, Newton Burgoland.
- Clerk to source quotes for a watering lance and Councillor Robinson to collect

quotes for filling 8 x baskets with flowers – ON HOLD UNTIL SPRING

**RESOLVED:** Clerk to update the progress report and follow up on actions.

**480/2020 ACCOUNTS FOR PAYMENT**

The Clerk updated the council of the current bank balance. The Council agreed to pay the following invoices:

- Newsletters
- G Cantwell – grounds maintenance
- Planter expenses
- G Cantwell – Trees
- G Cantwell – August Handyman
- Clerk Expenses
- New Bin for Church Hall
- Groundworks to install hanging baskets

**RESOLVED:** Clerk to pay these invoices on-line, and update finances.

**481/2020 PLANNING MATTERS**

The following planning application was discussed:

Application 20/01741/FUL – 1 Meadow Close, Single storey rear extension. The council agreed there were no objections

**RESOLVED:** Clerk to pass comments back to NWLDC

**482/2020 LAMP POST POPPIES**

The council agreed to buy more in the new year due to demand from parishioners.

The council would prefer the money to go to the British Legion, rather than a third-party supplier.

**RESOLVED:** Clerk to contact British Legion and feedback to the Council.

**483/2020 COUNCILLOR CODE OF CONDUCT**

Councillors agreed and reviewed the necessary Councillor Code of Conduct Policy.

**RESOLVED:** Clerk to print for audit folder

**484/2020 WESTCOTEC PROPOSAL**

Councillors considered the proposal to exchange the parish's older SID devices, for the newer SIDs with the face indicator. As the offer was conditional to the state of our older SIDs, the council would like to go ahead with the offer as they believed that they are in a good condition.

**RESOLVED:** Clerk to ask Westcotec to assess our older SIDS when they next have a crew in the area.

**485/2020 CHRISTMAS TREES IN THE PARISH**

Trees have been ordered by Cllr Sumner and are anticipated to arrive on the 28<sup>th</sup> of November.

The following was agreed to take place in the parish over Christmas:

- Christmas cards to be made by children in the parish to be delivered to Clerk address by 15<sup>th</sup> December. Cllr Sumner, Clare Green to assist with distribution across the parish
- Christmas poem competition – encourage submissions before the December meeting with prize for under 11-year-old, and one for over 11-year olds
- Communicate the Ashby Rotary Club changes to the parish too

**RESOLVED:** Clerk to communicate in the newsletter, Cllr Milner and Robinson to recruit team to help put the trees up.

**486/2020 PARISH GROUNDS AND MAINTENANCE CONTRACT**

The council proposed to stay with G.Cantwell for the remaining term of this council unless they decide otherwise.

**RESOLVED:** Clerk to communicate to G.Cantwell

**487/2020 LCC WILDFLOWER GRANT SCHEME**

The council agreed to utilise the LCC Wildflower grant scheme throughout the parish.

**RESOLVED:** Clerk to complete application.

**488/2020 REPORTS FROM COUNCILLORS**

(Clerk left the meeting momentarily) The councillors heard from Cllr Milner regarding the Clerk's recent performance review.

The Council all agreed with the comments made, suggestions for the future and an increase to pay scale 14 effective from December 2020.

**RESOLVED:** Clerk to collect signed paperwork for the audit folder and instruct HSBC on pay change

**489/2020 ITEMS FOR NEXT AGENDA**

None

Next Meeting – 16<sup>th</sup> November 2020