

SWEPSTONE PARISH COUNCIL

Annie Callingham
clerk.swepstone@gmail.com

Dear Councillor

This is to notify you that the Annual Parish Council Meeting will commence at 8.00 pm in Swebstone Church Hall on Wednesday 21st August 2019.

Signed



A Callingham,
Clerk to the Council

MEETING DATE: Wednesday 21st August 2019

AGENDA

1. APOLOGIES FOR ABSENCE
2. LOCAL POLICING REPORT
Council to hear the crime report for the past 30 days from the clerk
An opportunity for members of the public/councillors to raise concern with the clerk to cascade to the police.
3. PUBLIC PARTICIPATION
For the public to raise issues or concerns with the Council
4. DECLARATIONS OF INTEREST
A reminder that members must declare an interest in any items in which they have a personal or prejudicial interest
5. MINUTES
To confirm the minutes of the last Parish Council Meeting in June 2019
6. MATTERS ARISING FROM THE MINUTES
Councillors are reminded that they must not make any decisions or resolutions during this agenda item.
7. COUNTY COUNCILLOR DAN HARRISON
Cllr Harrison to provide an update of projects to the Council meeting, and to take questions from councillors and parishioners.
8. MONTHLY PROGRESS REPORT
Councillors to review progress report of ongoing items and advice Clerk on next steps.
9. ACCOUNTS FOR PAYMENT
Schedule of Payments due to be agreed for on-line payment.

- Clerks Expenses
- Newsletter and parish survey Printing
- Parish Bench installation
- Planter Expenses
- Litter Picking Equipment
- Swepstone Church Hall Hire

Councillors to hear current balance, and outstanding invoices due in.

10. TREE RISK ASSESSMENT

Following a risk assessment of public areas within the parish, Councillors to decide on a course of action with the quote from Eden Tree Care regarding the Wraggs Yard area.

11. LITTER PICKING EQUIPMENT

Snarestone Parish Council are holding avillage tidy up day at the end of September and have asked if they could borrow Swepstone's equipment. They are happy to source from NWLDC as an alternative.

12. CLERK AS SIGNATORY

HSBC have recommended that the clerk role for parish councils is also a signatory to be able to service the account i.e. request a balance, chequebook, passwords reset. Currently, the clerk would need to obtain signatures from all councillors to obtain financial information.

Council to decide on how to act to this recommendation.

13. PARISH COMMUNITY GRANT

From previous conversations regarding the utilisation of the Section 137 Money for parish councils, it was agreed to open application for parishioners to utilise the money.

Council to review the suggested application form for review and possible launch in August newsletter.

14. COMMUNITY EVENT PLANNING

Following the party in the parish event in July, Councillors are invited to consider any future social events for planning and budget purposes.

15. PLANNING MATTERS

Council to consult on any planning applications received. No applications received at point of sending Agenda out.

16. CONSIDERATIONS FOR LANDSCAPING FOR PROMINENT PARISH GREEN AREAS

Council to consider possible communal areas in the parish to be landscaped, and look at "The Friendly Bench" concept as an initial idea. Please visit www.thefriendlybench.co.uk initially, and hear more about costs and installation at the meeting.

17. CORRESPONDENCE

Councillors to hear any correspondence that has been sent in and consider a scheduled course for Clerk. None received at point of the Agenda being issued.

18. REPORTS FROM COUNCILLORS

19. ITEMS FOR NEXT AGENDA

Councillors to raise any items to include for next agenda.

16th January	Newton Burgoland	21 st August	Newton Burgoland
20th February	Swepstone	11 th September	Swepstone
20th March	Newton Burgoland	16 th October	Newton Burgoland
10th April	Swepstone	20 th November	Swepstone
15th May	Newton Burgoland	18 th December	Newton Burgoland
19th June	Swepstone		